



ADDING OR CHANGING AGENT REPRESENTATIVE

1. Student Details

Family Name	
Given Names	
Date of Birth:	
Email:	
Phone number:	

2. Previous Agency

Name of previous agency..... Location:.....

Email..... Phone:.....

Which of the following options below best describe your situation? Please select one:

- Add an agent representative request
I applied directly to NSW Business. I am now seeking to appoint an agent representative.
- Change of agent representative request
I want to remove my previous agent representative and appoint a new agent representative.
- Remove an agent representative request
I no longer require an agent representative. I want to apply directly to NSW Business.

What is the reason for seeking a change of agent representative or removing an agent representative? Please select one:

- Agent representative provided incorrect or misleading information.
- Agent representative is not responsive to my requests.
- Other (please explain): _____

3. New agent representative information

Name of previous agency..... Branch

Location:.....

Email.....

Phone:.....

Please select the level of service(s) provided by your new agent representative

1. APPLICATION SUBMISSION	2. RECEIVING AN OFFER	3. ACCEPTANCE OF OFFER	4. CONFIRMATION OF ENROLMENT	5. VISA APPLICATION
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

New agent's signature _____ Date _____

Student's Declaration:

- I hereby certify that the information I have provided on this application form is correct and complete.
- I hereby certify that I have contacted my previous agent to notify them that I am now seeking representation by my new agent.
- I understand that this form replaces any previous advice I have provided regarding representation of my NSW Business application.
- I understand that NSW Business may disclose the personal information I have given in this application to both the Department of Education and Training (DET) and the Department of Immigration and Border Protection (DIBP) and that they will collect and store my personal information for use in connection with the Higher Education Information Management System (HEIMS) and PRISMs.

Student's signature _____ Date _____